

# How to Earn RID CEUs and Reach CMP Success!

## Academic Coursework

**Definition:** degree-earning courses at an accredited college (listed on the Council for Higher Education Accreditation's Web site [www.chea.org/search](http://www.chea.org/search))

- Grade of A,B, C or Pass  
1 quarter hour = 1 RID CEU  
1 semester hour = 1.5 RID CEUs
- CEUs are processed within the same CMP cycle in which the class was taken and completed.
- Sponsor will provide and assist you with completing the Academic Coursework form.

## Independent Study

**Definition:** self-designed projects to develop skills or knowledge in a specific area (e.g., class or workshop development and presentation, mentor/mentee work, self-study class, literature review, etc.)

- The activity **MUST** be pre-approved by an RID Approved Sponsor. Sponsor will provide and assist you with completing the Independent Study forms.
- All requested paperwork must be submitted to the Sponsor so it can be processed and submitted to RID within 45 days after the end of the Independent Study.
- Earn up to 2.0 CEUs per Independent Study. Must be completed within 12 months.

## Sponsor Initiated Activities

**Definition:** pre-approved RID Sponsored Activities (advertising shows the RID CMP logo)

- Attendee must sign the Activity Report Form with name and RID member number or submit CEU tracking sheet to get CEU credit.
- Presenters may earn General Studies CEUs the first time they present a workshop once per CMP cycle (mark it on the Activity Report Form).

## PINRA

**Definition:** educational activities NOT offered by RID Approved Sponsors. (e.g., non-mandatory school district in-services, audited non-credit or continuing education classes, etc.)

- The activity **MUST** be pre-approved by an RID Approved Sponsor. Sponsor will provide and assist you with completing the PINRA form.
- All requested paperwork, such as proof of attendance, must be submitted to the Sponsor so it can be processed and submitted to RID within 45 days of the end of the activity.

### **ALL RID CEUs ARE PROCESSED THROUGH RID APPROVED SPONSORS.**

Find one using the "Find CMP/ACET Sponsor" search tool on the RID Web site ([www.rid.org](http://www.rid.org)) in the purple "Search Tools" box on the left.

**You cannot earn CEUs for the following:** interpreting, activities required by employer or part of routine employment responsibilities, meals, socials or entertainment, or workshops that were attended but NOT pre-approved by an RID Approved Sponsor.